



# Guided Tours

The Spelman College Museum of Fine Art provides customized guided tours for audiences of all ages.

- **Group tours** facilitate dialogue and connect visitors with the works of art on view, with their peers, and also with the world around them.
- **Academic tours** are designed to reach students from preschool through graduate school and support classroom learning and cultural engagement
- **Highlight tours** are 30-minute experiences designed for those seeking information about the works on view from a knowledgeable guide.

## Guided Tour Admission

School Groups (K-12)	\$10.00 per person (Chaperones are free)
Non AUC College Students	\$5.00 per person
AUC College Students	FREE
Individuals 18+	\$15.00 per person

## Capacity Information:

- Our maximum guided tour capacity is 80 students, and school groups must bring at least one chaperone per 10 students. Please note that chaperones may be asked to assist and/or support students during the tour.
- Required chaperones are free using the 10:1 student-to-chaperone ratio.
- School checks should be made out to Spelman College Museum of Fine Art.



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## Things to Know

- A \$20 deposit, payable by credit or debit card, is required to schedule a school tour.
- Tours must be scheduled at least 7 days in advance.
- Cancellations require 48 hours' notice.
- Deposits paid for a cancelled tour will be credited toward a future visit.
- If a cancellation or reschedule is not made 48 hours in advance, the deposit will be forfeited.

## The Day of Your Visit

- Please arrive 10 minutes before your scheduled tour.
- The group leader should check in with the Museum Ambassador at the front desk.
- Browse the Museum Shop or wait in the Lobby until your Docent arrives.
- Running late? Call our Museum Coordinator at (404) 270-5606.

## How To Prepare For Your Visit:

- Plan ahead to ensure that your [transportation](#) needs are met.
- Please note that the Museum does not have a café, but there are [dining options](#) on campus.
- If possible, visit us ahead of the scheduled tour to familiarize yourself with the space and the art. We are available to meet with you. [Contact us](#).
- We kindly request that you pay before your tour.



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## Preparing Tour Chaperones

Chaperones are responsible for the behavior and safety of their students while in the Museum. They may also be asked to help students complete interactive materials or activities. Chaperones must accompany their assigned group at all times and are responsible for helping students respect the following rules:

- Do not eat, drink, chew gum, or bring food into the Museum.
- If photography is allowed, do not use the flash.
- You may draw and sketch in the galleries, but you must use pencils. We have a limited supply of pencils and paper available, should you need them.
- Unless invited by a Tour Guide or Docent, do not touch the artwork or exhibition objects.
- Do not lean against the walls or bring large and/or heavy bags into the exhibition. We will have someone on staff to watch your belongings while you tour the show(s).